

SPIES PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES – MARCH 7, 2023

RESPECTFULLY SUBMITTED BY CASEY C. HOFFMAN

- A. President Jim Anderson called a meeting of the Spies Public Library Board of Trustees to order at 2:04 PM Central Standard Time on March 7, 2023. The entire Library Board was present and accounted for, including:

Mr. Jim Anderson
Rev. Doug Schoen
Dr. Paul Haupt
Mr. Casey Hoffman
Mrs. Sandy Kuber
Mr. Blair Nelson
Mr. Brett Botbyl

- B. Dr. Paul Haupt moved to approve the agenda. Rev. Doug Schoen seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- C. Rev. Doug Schoen moved to approve Library Board meeting minutes from January and February. Dr. Paul Haupt seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- D. The Friends of the Library offered comments about the importance of updating the Library website, making meeting minutes publicly available online in a timely manner, consistently advertising public events, and opening the Library on Saturdays.
- E. During the Financial Report the Library Board engaged in a discussion about the appropriate use of the Klar and Hunter bequests. Mr. Brett Botbyl informed the Library Board that Spies Public Library would receive zero dollars from the City's General Fund for the foreseeable future. Mr. Brett Botbyl confirmed that the Library is the first and only City Department in the history of the City of Menominee to have their allocation from the General Fund reduced to zero dollars. Library Board members expressed concern that an elimination of appropriation from the General Fund will force the Library to use charitable donations for operating expenses in violation of the Library's Gifts and Donations Policy. Mr. Brett Botbyl reaffirmed his commitment to a productive working relationship with the Library Board.
- F. Mr. Blair Nelson informed the Library Board that he hired a replacement for the position formerly held by Ms. Sandra Bayerl. The new hire will begin employment March 20, 2023.

- G. Mr. Casey Hoffman moved to host a Grand Re-Opening of the Library in celebration of the Library's 120th Birthday and the reestablishment of Saturday hours on May 13, 2023. Mrs. Sandy Kuber seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- H. Mr. Blair Nelson informed the Library Board that Mrs. Kathy Brofka and Mr. Brett Botbyl are requesting that Library Board President Mr. Jim Anderson be removed as a signatory from the Klar Bequest.
- I. Mrs. Sandy Kuber moved to reelect Mr. Jim Anderson President of the Library Board of Trustees. Mr. Casey Hoffman seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- J. Mr. Jim Anderson moved to adopt a Chromebook Policy. Mr. Casey Hoffman seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- K. Mr. Casey Hoffman moved to adopt an updated Donation Policy. Mrs. Sandy Kuber seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.
- L. Mr. Casey Hoffman moved to adjourn the meeting. Mrs. Sandy Kuber seconded the motion. There was no discussion, and the motion was approved by a unanimous verbal vote.