

Spies Public Library
Board of Trustees Meeting
Friday, Feb. 11, 2022, 10 AM

Minutes

Present: Jim Anderson

Paul Haupt

Sandy Kuber-absent

Doug Schoen

Jan Shetter-absent

Blair Nelson—library director and minutes taker

The meeting was called to order at 10:00 AM.

Haupt **made a motion to approve the agenda**. Schoen seconded. Motion carried.

Schoen **made a motion to approve the minutes from August 2021**. Haupt seconded. Motion carried.

Financial Report—As of December 31, 2021, the library has spent fifty-seven percent of its budget. Haupt noted concern about having the Klar Fund in the M & M Foundation. As noted previously, City Treasurer Kathy Brofka also has concerns. The board is wondering what the transfer in from the Klar would be for this fiscal year (July 1, 2021-June 30, 2022). Library Director Nelson noted that the City's transfers will show on future monthly financial reports from the City, but that we will check with Brofka to make sure this is correct. Anderson noted the Klar statements from the M & M Foundation were incorrect. Corrected copies were sent out to the library board. There is other financial business to report—See "New Business" below.

Director's Report— The library is no longer open on Saturdays, due to very low numbers on average; we will decide if the library will be open on Saturdays again, as we get close to summer. Public hours are Mondays, Wednesdays and Fridays 10 AM-5 PM; Tuesdays and Thursdays 10 AM-7 PM. The art exhibit room and meetings rooms are available to the public again. We are doing some in-person programs. Director is working in partnership with DAR to start a "Teen Club". A makerspace plan is now in motion. Instead of hiring a new staff member, we are working on an idea to get wage increases for all staff members. Working on title changes for staff. Teen Club partnership with DAR.

Library Happenings— We had 145 come to see Santa at the library. We had 41 come to our January Reading Adventure Night. On Jan. 27, Story Hour moved to online for a few weeks.

Grants—A UEI is now required for applying for federal grants.

Strategic Plan. Looking at two proposals from UP Vision Consulting and MCLS. Exploring other consultants. More updates coming.

New Business. Schoen made a motion to approve, Haupt seconded, awarding the bid from Superiorland Electronics, Inc. for the new fire alarm system for the library. City Council will need to approve the project at their regular February meeting. **Haupt made a motion to approve,** Schoen seconded re-bidding the HVAC units, with hail guards, for the library, with the condition that we need to hear from Interim City Manager/Police Chief Brett Botbyl to see if the library qualifies for any of the ARPA grant money the City received. If we don't qualify, the library will proceed with re-bidding the project, regardless, with the option in the bidding for air purification ability of the units. Anderson noted his preference would be cold plasma generation. Spies Library Director Nelson will continue to research air purification systems in the meantime. Nelson noted, under Future Agenda items, that the board may want to consider appointing new board members in the future. This will be discussed more later.

Superiorland Library Coop update—no updates right now

Haupt made a motion to adjourn the meeting. Schoen seconded. The meeting adjourned at 11:10 AM

The next library board meeting will be Friday, February 25, at 10 AM. This special meeting, to discuss the 2022-23 library budget, will be an in-person meeting.