

Spies Public Library
Board of Trustees Meeting
Friday, October 2, 2020
Remote Access

Present: Jim Anderson
Paul Haupt
Doug Schoen
Sandy Kuber
Jan Shetter
Tony Graff

Absent:

The meeting was called to order at 10:01 AM.

Jan Shetter made a **motion to approve the agenda**. Sandy Kuber seconded.
Motion carried.

There was no one from the public to speak.

Jan Shetter **made a motion to approve the minutes from August 7, 2020**. Jim Anderson seconded. Motion carried.

Financial Report – The June 2020 financial statement was presented to the Board. This represents the end of the fiscal year. The Klar Bequest was noted in the revenues in line item 675.500 in the amount of \$1,920,572.14. Line item 665.000 indicated the interest received in the amount of \$10,031.05. 97.25% of the 2019-2020 Operation's budget was spent. The library's petty cash account at Wells Fargo was closed in June 2020. One check was written in June in the amount of \$31.48 and placed in the newly opened checking account at First National Bank of Iron Mountain. The remainder of the funds were transferred by the City to the new account.

Director's Report –The library will be holding a Fall Festival on October 12, 2020 and a Reading Adventure Night on October 26, 2020. Both events will be held in the library parking lot. Social distancing will be practiced.

Old Business

Klar Bequest – The auditors and the City Attorney continue to work out questions regarding investing the Klar Bequest in the M & M Area Community Foundation. There are auditing challenges regarding pool funding. The City Attorney may seek an opinion from the Attorney General's office or the State Treasurer's office. Legal and auditing issues regarding Public Act 38 need to be interpreted. Paul Haupt **made a motion** that City Manager Tony Graff, Jim Anderson and Cheryl Hoffman develop a policy that outlines the goals and benefits of this bequest which would satisfy the legal requirements in transferring the funds to the M & M Area Community Foundation. Doug Schoen seconded. Roll Call Vote: Kuber-yes, Anderson-yes, Schoen-yes, Shetter- yes, Haupt-yes. Motion carried.

Superiorland Library Cooperative – The Board was presented with a report of the September 24, 2020 (SLC Board of Directors meeting) by representative, Pat Cheski. SLC is dealing with the resignation of the IT Specialist and lack of Board officers. The next meeting is November 5, 2020.

New Business

COVID-19/Library Services – The library is continuing to provide curbside service to our patrons and virtual programming. Patrons will now be allowed in the building on Mondays and Fridays by appointment.

Library Director – Retirement – Cheryl Hoffman submitted her letter of retirement effective December 30, 2020. The position will be advertised in mid-October. The City Manager and the Board will interview the candidates with hopes of hiring a new library director by December 1, 2020.

There being no further business, Jan Shetter **made a motion to adjourn the meeting at 11:10 AM**. Paul Haupt seconded. Motion carried.