

Spies Public Library Board of Trustees
October 5, 2018

Present: Jim Anderson
Sandy Kuber
Paul Haupt

Absent: Jan Shetter
Tony Graff
Doug Schoen

The meeting was called to order at 10:05 AM.

Paul Haupt **made a motion to approve the agenda.** Jim Anderson seconded. Motion carried.

There was no one from the public to speak.

Jim Anderson **made a motion to approve the minutes from August 3, 2018.** Paul Haupt seconded. Motion carried.

Financial Report – The July 31st, 2018 and August 30th, 2018 financial statements and petty cash statements were presented to the Board. Revenues were \$190,684.77 and year to date expenses were \$69,647.13.

The **Director's Report** was presented which lists meetings attended, programs, personnel, statistics and contributions/donations. **Highlights:** There were 9,701 visitors in July and August with a circulation of 13,405 items during this time period. There were also 2,418 computer users during this time period and 1,721 items borrowed/loaned through inter-library loan. There were 4,043 hits to the library's web page and 2,541 hits to the library's online catalog during this time frame. The Friends annual book sale will be held on November 1st, 2nd and 3rd. The library will be hosting three musical programs featuring Nick Vieth (November), John Wills and Dave Ebsch (December) and Kelly McGuire (January). State Librarian, Randy Riley visited the Spies Public Library on September 24th. Cheryl Hoffman and Sandra Bayerl attended the UPRLC annual meeting which was held in Escanaba on September 26th. The millage issue was again discussed and City Manager, Tony Graff has indicated that the question will probably be asked on the 2019 August or November ballot.

Old Business

Rooftop Unit –The roof-top unit and guard rails have been ordered and hopefully will be installed within the next few weeks.

Superiorland Library Cooperative – Jean Montgomery is again helping the SLC staff with technology as her recently hired replacement did not work out. The new Network Administrator recently started. There are currently still two job openings at SLC.

Job Opening – A candidate was recommended for the vacant library assistant position. Further discussion with the applicant will be held regarding the coordination

of hours between the library assistant position and another part-time position that she currently holds and would like to keep. She will be offered the position pending a resolution to the scheduling issues.

New Business

MeL – The Michigan Electronic Library has a new look! There are many new resources available as of October 1, 2018. We anticipate being able to incorporate many of these resources into our website.

There being no further business, Paul Haupt **made a motion to adjourn the meeting at 10:40 AM**, Jim Anderson seconded. Motion carried.